RESERVE AFFAIRS DIVISION

ADSW Program

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RESERVE AFFAIRS DIVISION
ADSW PROGRAM

09/04/16

Active Duty Special Work (ADSW) is a tour of active duty for Reserve Personnel to support Active Component or Reserve Component requirements

The purpose of ADSW is to provide temporary support for special short-term projects or emerging requirements

These tours are normally limited to 179 days or less in a fiscal year.

RESERVE AFFAIRS DIVISION ADSW OPTIONS

09/04/16

Aware of the existence of long-term requirements, the following courses of action are available to support the commanders, while remaining in compliance with regulations and avoiding end strength or controlled grade issues:

- Orders for up to 179 days
- Combatant Commander Exclusion for up to 270 days - .02% of Active Duty Strength Authorized ~ 349 Marines
- Reservists in a Reserve unit and Individual Mobilization Augmentee (IMA) detachment can perform other forms of duty to support the mission, to include 48 regular drills, 15 days of Annual Training duty and 54 additional drills

ADSW LIMITATIONS

09/04/16

- Same individual cannot be placed on consecutive sets of 179- day orders without approval by Director, RA
- Orders must terminate, minimum 31-day break
- New set of orders may be issued to support additional period of ADSW after 31-day break
- During periods between ADSW orders, drills may be performed to bridge the gap and support the requirement
- Members of RC on ADSW for more than 179 days count against end strength (except 270 day CC exclusion) and controlled grade ceilings for the component they are supporting

ADSW LIMITATIONS

09/04/16

- ADSW is not a career program; temporary requirement with clearly defined termination date
- **Reservists who accumulate 16 years of total active duty are ineligible for any further ADSW**

ADSW BUDGET PROCESS

09/04/16

- November/December MARADMIN is released announcing the ADSW Budget Working Group (ADSWBWG) for the next fiscal year
  - The MARADMIN details the due date of ADSW budget requests
  - Format for submission is also discussed in MARADMIN
  - ADSWBWG will meet in January/February
- Program Manager acts as the advocate for HQMC entities and outside agencies
- After approval by Director, RA, all are notified of funding amounts